

INTERSTATE MEDICAL LICENSURE COMPACT

Bylaws

Article VII Committees

Section 1. Executive Committee

The Commission shall establish an executive committee which shall be empowered to act on behalf of the Commission during the interim between Commission meetings, except for **policymaking**, rulemaking or amendment of the Compact or these Bylaws.

The executive committee shall be composed of all officers of the Commission and the chairperson of each committee established as provided in Section 2 of this Article. The immediate past chairperson of the Commission shall also serve as an ex-officio member of the executive committee for a term of one year.

The procedures, duties, budget, and tenure of such an executive committee shall be determined by the Commission. Policies approved by the executive committee shall be ratified by the full Commission at the next Commission meeting before becoming effective. The power of such an executive committee to act on behalf of the Commission shall at all times be subject to any limitations imposed by the Compact.

The executive committee is subject to the requirements of Article VI of these Bylaws. **A majority of the executive committee commissioners shall constitute a quorum of the executive committee. The presence of a quorum must be established before a committee can take any authorized action on behalf of the Compact.** The executive committee shall provide notice of the date, time, and, if electronic, the link to all meetings. The executive committee may enter executive session but may not exclude commissioners from executive session. The executive committee shall keep minutes for both public and executive session meetings. Reports and other documents presented to the Executive Committee shall be posted on the Compact website before the meeting. Regular meeting minutes shall be posted on the Compact website.

Section 2. Committees

The Commission may establish Committees as it deems necessary to advise it concerning the fulfillment of its objectives, which may include, but not be limited to a Budget Committee, Communications Committee, Personnel Committee, Rules & Administrative Procedures Committee, and Technology Committee. The procedures, duties, budget, and tenure of such committees shall be determined by the Commission.

The chairperson of the Commission shall appoint the chair of each established committee and establish the composition of each committee, except that the Treasurer shall serve as the chair of the Budget Committee. The chairperson, vice-chairperson,

and executive director of the commission shall be considered ex-officio members of each established committee, but shall not have a vote or make motions.

The Commission may dissolve any committee it determines is no longer needed.

These committees are not subject to the requirements of Article VI of these Bylaws. Committees are authorized to create reports containing recommendations for the full Commission; however, committees have no authority to act themselves without a vote of the Commission. A majority of appointed Commissioners for a committee shall constitute a quorum of the committee. The presence of a quorum must be established before a committee can adopt a report or take any authorized action. Committees shall provide notice of the date, time, and if electronic, the link to all meetings on the Compact website. Committees shall not exclude any commissioner from their meetings. Committees may enter into executive session, but may not exclude commissioners from such executive session. Committees shall keep minutes for both public and executive session meetings. Reports and other documents presented to the Committees shall be posted on the Compact website before the meeting. Regular meeting minutes shall be posted on the Compact website.

Amended November 17, 2020