

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call

May 4, 2021

MEETING MINUTES

DRAFT

Call to Order

Chair Cushman (NE)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:03 PM, Eastern Time via conference call and was called to order by Chair Cushman (NE).

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Cushman (NE) - Commission Chair
Commissioner Farrelly (MD) - Treasurer and Chair of the Budget Committee
Commissioner Lawler (ID) - Chair of the Audit Committee
Commissioner Spangler (WV) - Chair of the Communications Committee
Commissioner Herlihy (VT) - Chair of the Personnel Committee
Commissioner Martinez (MN) - Chair of the Rules and Administrative Procedures Committee

Members Absent

Commissioner Cousineau (NV) - Commission Vice Chair
Commissioner Terranova (ME) - Past Chair
Commissioner Gaedecke (MI) - Chair of the Technology Committee

Staff Present

David Clark, Operations Manager; Rick Masters, IMLCC Legal Counsel; Todd Mata, Controller; Marschall Smith, Executive Director and Secretary; Dale Watts, IT Manager

Other commission members and members of the public

None were identified

Approval of agenda

Chair Cushman (NE)

An agenda was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER SPANGLER (WV), SECONDED BY COMMISSIONER HERLIHY (VT), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Executive Director Smith

The minutes from the April 6, 2021 meeting was provided to the members prior to the meeting for their consideration.

MOTION

MOVED BY COMMISSIONER HERLIHY (VT), SECONDED BY COMMISSIONER MARTINEZ (MN), TO APPROVE THE APRIL 6, 2021 MINUTES.

MOTION PASSED

UNANIMOUS

Audit Committee

Commissioner Lawler (ID)

- The FY2020 audit work is well underway and is expected to wrap up in the next 2 or 3 months.
- The committee reviewed the FY2021 "Profit and Loss" statement through April 2021.

Budget Committee*Commissioner Farrelly (MD)*

- The committee has reviewed the final budget documents for FY2021 and FY2022 in preparation of the May 18, 2021 Commission meeting.

Communication Committee*Commissioner Spangler (WV)*

- The committee met on April 27, 2021.
- The committee:
 - Continued its review of the IMLCC webpages.
 - The committee reviewed the educational videos and provided instruction regarding where the videos should be placed on the IMLCC webpage and requested that a tab be created where all the videos could be accessed. The goal is to have the videos finalized and published on the webpage by May 15, 2021.
 - The committee discussed the concept of a Board Member portal in iStarsII. After discussion it was decided to table the request pending information about cost and level of effort from the Technology Committee.
- The next meeting is scheduled for May 25, 2021.

Personnel Committee*Commissioner Herlihy (VT)*

The committee is in the process of gathering information and making a determination about the Executive Director's performance.

Rules & Administrative Procedures Committee*Commissioner Martinez (MN)*

The committee met on April 20, 2021. The committee is continuing its work reviewing the IMLCC rules and will be making recommendations for changes for Commissioner comments at the May 18, 2021 meeting.

Technology Committee*Commissioner Gaedecke (MI)*

Dale Watts, IT Manager provided the update for Commissioner Gaedecke (MI).

- The annual IMLCC data study has commenced.
- The committee reviews the current projects at each meeting based on a report provided by staff.
- The IMLCC system was impacted by the MicroSoft Azure outages that took place on March 15 & 16 and April 1.

Subcommittee or Special project reports None*Chair Cushman (NE)***Executive Director Update***Executive Director Smith*

- An update was provided regarding:
 - April work load
 - Phone calls = 569 (716 March)
 - Emails = 914 (978 March)
 - April processing volume
 - Applications processed = 549 applications (553 March)
 - Licenses issued = 1,055 licenses (1,123 March)
 - Previously issued licenses renewed = 896 (589 March)
 - April member board remittances
 - Transactions = 2,217 (2,430 March)
 - Fees paid to member boards = \$770,030.20 (\$850,754.60)
 - April inquires on LOQs issued
 - 0 inquiries

- Continue meetings with representatives from the Administrators In Medicine (AIM), specifically Commissioner Hansen and Commissioner Lawler, to coordinate a licensing staff training/summit in the summer/fall 2021.
- Executive Director and Legal Counsel provided testimony to the Texas Senate regarding House Bill 1616 - passed the House by a vote of 144 to 1.
- Legislation regarding joining the IMLCC has been introduced in the following states:
 - Delaware - Passed the House 41 - 0 in Senate Committee
 - Missouri - In committee, no action
 - New Jersey - In committee, no action
 - North Carolina - In committee, active
 - New York - In committee, tabled indefinitely
 - Ohio - Passed the Senate 32 - 1 in House Committee
 - Oregon - In committee, no action
 - Rhode Island - In committee, no action
 - Texas - Passed the House 144 - 1, in Senate Committee hearing 5/5/2021
- Meetings scheduled - May 2021:
 - Commissioner meeting on May 18, 2021
 - FSMB Webinar about the IMLCC on May 10, 2021
 - HRSA Telehealth Learning Series presentation on health related compacts on May 17, 2021
 - CSG meeting regarding National Crime Information Center access to criminal background information on May 27, 2021
- Working with the member boards in Oklahoma, Vermont and Georgia to become SPL's.
- Working with the DC Board of Medicine and Louisiana Board of Medical Examiners to on board with a target go-live date in July 2021

Discussion Item*Chair Cushman (NE)*

None

Commissioner Comments*Chair Cushman (NE)*

There were no comments provided.

Public Comments*Chair Cushman (NE)*

There were no comments provided.

Adjournment*Chair Cushman (NE)*

There being no further business, the meeting was adjourned at 3:34 PM Eastern Time.