

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call

March 3, 2020

DRAFT

MEETING MINUTES

Call to Order

Chair Terranova (ME)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:00 PM, Eastern Time via conference call and was called to order by Chairman Terranova (ME).

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Terranova (ME) - Commission Chair
Commissioner Cousineau (NV) - Commission Vice Chair
Commissioner Simons (WI) - Commission Past Chair
Commissioner Farrelly (MD) - Treasurer and Chair of the Budget Committee
Commissioner Spangler (WV) - Chair of the Communications Committee
Commissioner McSorley (AZ) - Chair of the Personnel Committee
Commissioner Martinez (MN) - Chair of the Rules and Administrative Procedures Committee

Members Absent

Commissioner Zachariah (IL) - Chair of the Audit Committee
Commissioner Meyers (DC) - Chair of the Technology Committee

Staff Present

Wanda Bowling, Project Manager; Marschall Smith, Executive Director and Secretary

Other commission members and members of the public

Commissioner Cushman (NE)

Approval of agenda

Chair Terranova (ME)

An agenda for the executive committee was provided to the members prior to the meeting.

MOTION

MOVED BY COMMISSIONER SIMONS (WI), SECONDED BY COMMISSIONER MARTINEZ (MN), TO APPROVE THE AGENDA.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Executive Director Smith

The amended minutes from the February 4, 2020 meeting was provided to the members prior to the meeting for their consideration. The minutes were amended to reflect that Commissioner Farrelly was in attendance at the meeting.

MOTION

MOVED BY COMMISSIONER MARTINEZ (MN), SECONDED BY COMMISSIONER SIMONS (WI), TO APPROVE THE FEBRUARY 4, 2020 MINUTES AS AMENDED.

MOTION PASSED

UNANIMOUS

Audit Committee*Executive Director Smith*

Work on the FY2018 audit continues and the focus is on a final reconciliation related to the Accounts Payable amount owed to member boards carried into the next fiscal year. The discrepancy amount is approximately \$200,000; which has triggered a transaction by transaction review.

Budget Committee*Commissioner Farrelly (MD)*

A first draft of the FY2021 budget has been reviewed and tentatively approved. The final draft will be presented to the Executive Committee at its April 2020 meeting.

Communication Committee*Commissioner Spangler (WV)*

- A final review of the new IMLCC webpage was completed. The next step is for final user acceptance on March 19, 2020. The approved webpage will be rolled out shortly thereafter.

Personnel Committee*Commissioner McSorley (AZ)*

- The committee will be finalizing and sent out later this week.
- Work is now focusing on understanding the responsibilities of staff members.

Rules & Administrative Procedures Committee*Commissioner Martinez (MN)*

The February 2020 meeting was cancelled. The next meeting is scheduled for Tuesday, March 17, 2020.

Technology Committee*Executive Director Smith*

The committee will be meeting soon to prepare a budget request for FY2021.

Executive Director Update*Executive Director Smith*

- An update was provided regarding:
 - February work load
 - Phone calls received = 269
 - Emails received = 352 (includes 29 Core Data Corrections)
 - February processing volume
 - 393 applications processed
 - 375 licenses issued
 - 147 previously issued licenses renewed
 - February member board remittances
 - 1,042 transactions
 - \$384,843.00 in fees paid to member boards
 - February inquires on LOQs issued
 - 2 inquires received
 - 1 decision pending
 - 1 LOQ validated
 - February activity
 - Executive Director met with the South Carolina Board of Medical Examiners and the South Carolina Medical Society on February 3, 2020.
 - The Minnesota Board of Medical Practice is now participating as a State of Principal License (SPL) in addition to issuing licenses.
 - March activities - scheduled
 - IMLCC Customer Liaison Manager, Dave Clark, is planning to visit the Iowa Board of Medicine, Nebraska Board of Medicine and Surgery, and the Alabama Board of Medical Examiners and Medical Licensure Commission of Alabama in early March 2020

- The issue where physicians in Wisconsin whose application to Medicare were denied by NGS remains an outstanding concern. Several actions have been taken and CMS is supporting the position that a license issued through the compact is valid for federal licensure requirements. However, it appears that the denials have not yet been reversed.
- A draft version of a minimum Standards Guide for a State of Principal License (SPL) is being developed for review at the IMLCC Licensing Summit and the IMLCC Commissioners at their May 2020 meeting.
- A discussion has been initiated with FSMB and NBOME regarding an option to provide a primary source validation for use by SPL's as part of the IMLCC application process. The discussions are in the very early phases; however, the FSMB and NBOME would be contracted to provide the information for a fee for service amount to be paid by the IMLCC.

Discussion Items*Chair Terranova (ME)*

The Strategic Planning Committee has met and is developing a plan and goals which will be presented at the May 2020 Commission meeting for review and adoption.

Commissioner Comments*Chair Terranova (ME)*

Commissioner Spangler noted that the survey conducted regarding member board's participation with the IMLCC has concluded and a report is being prepared. The draft report will be provided to the Communications Committee for consideration and discussion. A goal of the survey is to develop a "Tool Kit" for a states considering joining the Compact.

Public Comments*Chair Terranova (ME)*

No comments were provided.

Adjournment*Chair Terranova (ME)*

There being no further business, the meeting was adjourned at 4:04 PM Eastern Time.