



# Interstate Medical Licensure Compact

## **NOTICE OF INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION FULL COMMISSION MEETING**

Pursuant to Article VI Section I of the adopted Bylaws of the Interstate Medical Licensure Compact Commission and of Section 11, Subsection H of the Interstate Medical Licensure Compact, duly adopted by the Legislative Bodies of, and, signed into law by the hand of the Governors of the assembled member states of the Interstate Medical Licensure Compact Commission, notice of a public meeting of the full Interstate Medical Licensure Compact Commission is hereby served.

**The meeting will be held via teleconference.**

**Tuesday, September 17, 2019**

**3:00 pm (ET), 2:00 pm (CT), 1:00 pm (MT), Noon (PT), 11:00 am (AK), 10:00 am (HI)  
& 5:00 am (Guam)**

**To join the meeting by telephone conference call:**

**Call-In Number: (888) 585-9008**

**Access Code: 422-513-668#**

For more information please contact the IMLCC Executive Director, Marschall Smith at [imlccexecutivedirector@imlcc.net](mailto:imlccexecutivedirector@imlcc.net)



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## AGENDA

Location: Via teleconference only

Call In: Call In (888) 585-9008

Meeting ID: 422-513-668#

Date: Tuesday, September 17, 2019

Time: 3:00 pm (ET), 2:00 pm (CT), 1:00 pm (MT), Noon (PT), 11:00 am (AK),  
10:00 am (HI) & 5:00 am Guam

Agenda Item	Presenter
Call to Order	Chair Simons
Roll Call / Establishment of Quorum	Secretary Smith
Approval of the Agenda	Chair Simons
Review and Approval of the Minutes	Chair Simons
Review and discussion of FY2020 Budget adjustment requests	Treasurer Cousineau and Secretary Smith
DISCUSSION ITEM – IMLCC Budget report – FY2017 to FY2020 (unaudited)	Treasurer Cousineau and Secretary Smith
ACTION ITEM – Motion from the Budget Committee, endorsed by the Executive Committee, to make the following adjustments to the Fiscal Year 2020 Budget:  1. Increase Revenue Category 5002 – Carry Forward from prior fiscal year from \$450,000 to \$667,000  2. Increase Expense Category 1101 – Staff Salaries from \$340,000 to \$375,000  3. Increase Expense Category 1102 – Benefits and Payroll Taxes from \$68,000 to \$75,000  -Continued-	Treasurer Cousineau



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<ol style="list-style-type: none"><li>4. Increase Expense Category 1301 – Building Rent from \$9,000 to \$17,100</li><li>5. Increase Expense Category 1302 – Utilities from \$1,710 to \$3,249</li></ol>	
<p>ACTION ITEM – Motion from the Budget Committee, endorsed by the Executive Committee, to allow the following transfers between funding sources in the Fiscal Year 2020 Budget, specifically to remove the expense from the IMLCC Operating Budget and assign the expenses to the HRSA Grant II Budget:</p> <ol style="list-style-type: none"><li>1. Transfer Expense Category 1205.1 – P&amp;D – DMS Disciplinary Action Alert Tool (\$40,000)</li><li>2. Transfer Expense Category 1205.2 – P&amp;D – DMS Daily Notification/Download Tool (\$60,000)</li><li>3. Transfer Expense Category 1205.3 – P&amp;D – DMS Migration from DocuSign to MS Dynamics (\$50,000)</li><li>4. Transfer Expense Category 1206.1 – Webpage Redesign (\$40,000)</li></ol>	Treasurer Cousineau
<p>ACTION ITEM – Motion from the Budget Committee, endorsed by the Executive Committee, to increase the IMLCC expense budget by adding the following items:</p> <ol style="list-style-type: none"><li>1. Expense Category 1205.4 – P&amp;D – DMS Workforce Data Collection Tool (\$30,000) to be paid from the HRSA Grant II Budget</li><li>2. Expense Category 1404 – New System Training (\$50,000) to be paid \$25,000 from the IMLCC Operating Budget and \$25,000 from the HRSA Grant II Budget</li></ol>	Treasurer Cousineau



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ACTION ITEM – Motion from the Budget Committee, endorsed by the Executive Committee, to increase the authorization of the Executive Director to expend IMLCC funds by \$131,639.00 or up to an amount not to exceed \$1,189,599.00.	Treasurer Cousineau
Commissioner Comments	Chair Simons
Public Comments	Chair Simons
Adjourn	Chair Simons

**Please note the next full commission meeting is scheduled for:  
MONDAY, November 18, 2019 – Committee Day  
TUESDAY, November 19, 2019 – Commissioner Meeting**