



Interstate Medical Licensure Compact

NOTICE OF INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION EXECUTIVE COMMITTEE MEETINGS

Pursuant to Article VI Section I of the adopted Bylaws of the Interstate Medical Licensure Compact Commission and Section 11, Subsection H of the Interstate Medical Licensure Compact, duly adopted by the Legislative Bodies of, and, signed into law by the hand of the Governors of the assembled member states of the Interstate Medical Licensure Compact Commission, notice of a public meeting of the Executive Committee of the Interstate Medical Licensure Compact Commission is hereby served.

The meetings will be held via conference call.

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|------------|------------|-------------|
| January 15 | February 5 | March 5 |
| April 2 | May 7 | June 4 |
| July 9 | August 6 | September 3 |
| October 1 | November 5 | December 3 |

Time: 3:00 pm (ET), 2:00 pm (CT), 1:00 pm (MT), noon (PT), 11:00 am (AK), 10:00 am (HI) & 5:00 am April 3, 2019 (Guam)

Call in information: (888) 585-9008, Access Code 422-513-668#

For more information on this regularly scheduled meeting of the Interstate Medical Licensure Compact Commission, IMLCC Committee Meetings, or other information, please contact the IMLCC Executive Director, Marschall Smith, at imlccexecutivedirector@imlcc.net or via phone at 303-898-1144.



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EXECUTIVE COMMITTEE MEETING AGENDA

Location: Via conference call – (888) 585-9008 - Access Code 422-513-668#

Date: As listed below

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Time: 3:00 pm (ET), 2:00 pm (CT), 1:00 pm (MT), noon (PT), 11:00 am (AK), 10:00 am (HI) & 5:00 am April 3, 2019 (Guam)

| Agenda Item | Presenter |
|---|--------------------------|
| Call to Order | Chair Simons |
| Roll Call / Establishment of Quorum | Secretary Smith |
| Approval of the Agenda | Chair Simons |
| Review and Approval of the Minutes | Chair Simons |
| Communications Committee Report <ul style="list-style-type: none"> • Discussion item – progress on the webpage redesign | Commissioner Marquand |
| Technology Committee Report <ul style="list-style-type: none"> • Discussion Item - Request from a member state to perform independent testing on the CRM system | Commissioner Bohnenblust |
| Budget Committee / Treasurer's Report <ul style="list-style-type: none"> • Discussion document – IMLCC Budget report – FY2017 to FY2020 • Action Item – Motion from the Budget Committee that the Executive Committee endorse the following adjustments to the Fiscal Year 2020 Budget: <ul style="list-style-type: none"> ○ Increase Revenue Category 5002 – Carry Forward from prior fiscal year from \$450,000 to \$667,000 ○ Increase Expense Category 1101 – Staff Salaries from \$340,000 to \$375,000 | Treasurer Cousineau |



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| <ul style="list-style-type: none"> ○ Increase Expense Category 1102 – Benefits and Payroll Taxes from \$68,000 to \$75,000 ○ Increase Expense Category 1301 – Building Rent from \$9,000 to \$17,100 ○ Increase Expense Category 1302 – Utilities from \$1,710 to \$3,249 ○ Transfer the following from IMLCC Operating Budget to HRSA Grant II Budget: <ul style="list-style-type: none"> ▪ Expense Category 1205.1 – P&D – DMS Disciplinary Action Alert Tool (\$40,000) ▪ 1205.2 – P&D – DMS Daily Notification/Download Tool (\$60,000) ▪ 1205.3 – P&D – DMS Migration from DocuSign to MS Dynamics (\$50,000) ▪ 1206.1 Web Page Redesign (\$40,000) ○ Add Expense Category 1205.4 – P&D – DMS Workforce Data Collection Tool (\$30,000) to the HRSA Grant II Budget ○ Add Expense Category 1404 – New System Training (\$50,000) with \$25,000 to IMLCC Operating Budget and \$25,000 to HRSA Grant II Budget ○ Increase the amount of funds the Executive Director is authorized to expend from \$1,057,960.00 to \$1,189,599.00 (increase of \$131,639.00) | |
| <p>Rules & Administrative Procedures Committee Report</p> | <p>Commissioner Farrelly</p> |
| <p>Audit Committee Report</p> | <p>Commissioner Zachariah</p> |
| <p>Personnel Committee Report</p> | <p>Commissioner McSorley</p> |



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| Executive Director Update <ul style="list-style-type: none">November 2019 Annual meeting update | Executive Director Smith |
| Subcommittee or Special project reports (as created and appropriate) | Chair Simons and Executive Director Smith |
| Commissioner Comments | Chair Simons |
| Public Comments | Chair Simons |
| Adjourn | |