

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call

May 29, 2018

DRAFT

MEETING MINUTES

Call to Order

Commissioner Bowden (IA)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:02 PM, Eastern Time via conference call and was called to order by Chairman Bowden (IA).

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Bowden (IA) - Commission Chair
Commissioner Shepard (WV) - Vice Chair and Chair of Communications Committee
Commissioner Bohnenblust (WY) - Chair of Technology Committee
Commissioner Martinez (MN) - Chair of Bylaws and Rules Committee
Commissioner McSorley (AZ) - Chair of Personnel Committee

Members Absent

Commissioner Maresh (WA) - Treasurer and Chair of Budget Committee
Commissioner Simons (WI) - Chair of the Audit Committee
Commissioner Thomas (MN) - Immediate Past Commission Chair

Staff Present

Marschall Smith, Executive Director and Secretary; Wanda Bowlin, Project Manager

Other commission members and members of the public

Tyler Klatt, South Dakota; Meredith Sheffield, LocumTenens.com

Approval of agenda

Chairman Bowden (IA)

The standard agenda for the executive committee was presented by Chairman Bowden (IA) for approval.

MOTION

MOVED BY COMMISSIONER SHEPARD (WV), SECONDED BY COMMISSIONER BOHNENBLUST (WY), TO APPROVE THE AGENDA FOR THE MAY 29, 2018 EXECUTIVE COMMITTEE MEETING.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Secretary Smith

The minutes from the May 15, 2018 meeting were provided to the members prior to the meeting for their consideration.

MOTION

MOVED BY COMMISSIONER BOHNENBLUST (WY), SECONDED BY COMMISSIONER SHEPARD (WV), TO APPROVE THE MINUTES FROM THE MAY 15, 2018 EXECUTIVE COMMITTEE MEETING, AS PRESENTED.

MOTION PASSED

UNANIMOUS

Chair Report

Chairman Bowden (IA)

No report at this time, comments in the Executive Committee Tasks part of the agenda.

Audit Committee*Executive Director Smith*

The requested deadlines for the audit reports are:

- FY2017 - August or September 2018
- FY2018 - November or December 2018

A request is that at a minimum a draft of the FY2018 will be available for the November 2018 Full Commission meeting.

Bylaws Committee*Commissioner Martinez (MN)*

No report at this time.

Budget Committee*Executive Director Smith*

The Budget Committee has established a regular meeting schedule to review the budget. Work has begun to prepare for the FY2017 and FY2018 audits.

Communications Committee*Vice Chair Shepard (WV)*

- The committee is working on a Freedom Of Information Act (FOIA) request policy and privacy policies.
- Press releases are to be reviewed by the Communications Committee prior to being released. The Executive Director will take responsibility for drafting the Press Release for the committee's review.

Personnel Committee*Commissioner McSorley (AZ)*

No report at this time.

Technology Committee*Commissioner Bohnenblust (WY)*

- The committee is meeting every two (2) weeks to provide active monitoring of the Data Management System implementation.
- The fees paid to the previous vendor, The Rand Group, have been refunded.
- It is expected that the DMS system should be rolled out and user testing started for the member board in 4 to 6 weeks.

Executive Director Update*Secretary Smith*

- Work continues preparing for the audits and finalizing the books for FY2017 and FY2018.

**Executive Committee
Tasks/Special Projects***Chairman Bowden (IA)*

- The Chair requested that the June 12, 2018 meeting start time be changed from 3:00 PM Eastern to 1:00 PM Eastern. The members agreed to this time change. Notice will be posted on the webpage.
- The nondecision-making ad-hoc group has been formed and charged with providing personnel policy recommendations to the Personnel Committee. The members are Commissioners Shepard, Bohnenblust, McSorley, and Maresh.

New Business*Chairman Bowden (IA)*

None at this time.

Commissioner Comments*Chairman Bowden (IA)*

- Commissioners are requested to review the IMLCC webpage as an on-going process to provide comments and suggest changes to the Executive Director.
- Commissioner McSorley noted that the IMLCC Letter was received by the board and has been helpful in staff training.
- Commissioner Martinez noted that the Governor of Minnesota has vetoed the bill which contained the criminal background solution that had been developed with the FBI. Work will continue.
- Commissioner Bohnenblust reported that the presentation he made to the North Carolina Medical Board was well received with an

expectation that legislation to join the IMLCC will be added to the legislative agenda for 2019.

- Commissioner Bohnenblust noted that as the IMLCC has been expanding, two issues are starting to develop that may require attention:
 1. Creating more clarification regarding the SPL 25% Rule found in the IMLCC Rule, Chapter 4, Section 4.3(a)(2).
 2. Bang-Bang licensure where a physician becomes licensed in a state using the traditional licensing processes and within a short period of time applies to participate in the IMLCC process using that newly obtained license.

Public Comments

Chairman Bowden (IA)

- Ms. Sheffield noted that during the FSMB conference discussion was held regarding regional meeting sponsored by the IMLCC were being developed and requested an update. Executive Director Smith stated that the idea is still under development and the meeting would take place later in the summer or early fall.

Adjournment

Chairman Bowden (IA)

There being no further business, the meeting was adjourned at 3:40 PM Eastern Time.