

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE

Conference Call
February 20, 2018

DRAFT
MEETING MINUTES

Call to Order

Commissioner Bowden (IA)

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:01 PM, EST via conference call and was called to order by Chairman Bowden (IA).

Roll Call

Secretary Smith

The roll was called, and a quorum was established.

Members Present

Commissioner Bowden (IA) - Commission Chair
Commissioner Bohnenblust (WY) - Chair of Technology Committee
Commissioner Shepard (WV) - Vice Chair and Chair of Communications Committee
Commissioner Simons (WI) - Chair of the Audit Committee
Commissioner Maresh (WA) - Treasurer and Chair of Budget Committee
Commissioner McSorley (AZ) - Chair of Personnel Committee

Members Absent

Commissioner Martinez (MN) - Chair of Bylaws and Rules Committee
Commissioner Thomas (MN) - Immediate Past Commission Chair

Staff Present

Marschall Smith, Executive Director and Secretary; Wanda Bowlin, Project Manager

Other commission members and members of the public

CompHealth

Approval of agenda

Chairman Bowden (IA)

The standard agenda for the executive committee was presented by Chairman Bowden (IA) for approval.

MOTION

MOVED BY COMMISSIONER SIMONS (WI), SECONDED BY COMMISSIONER SHEPARD (WV), TO APPROVE THE AGENDA FOR THE FEBRUARY 20, 2018 EXECUTIVE COMMITTEE MEETING.

MOTION PASSED

UNANIMOUS

Approval of the minutes

Secretary Smith

Consideration of the minutes from February 6, 2018 meeting was delayed until the March 6, 2018 meeting.

Chair Report

Chairman Bowden (IA)

- The chair reported that he is scheduling a conference call meeting to discuss with representatives from Hawaii their efforts to join the Compact.
- The Full Commission was a successful meeting, with the motions from both the Technology Committee and the Budget Committee being passed.

Treasurer/Budget Committee Report

Commissioner Maresh(WA)

- Commissioner Maresh (WA) lead a discussion regarding the expectations for the Treasurer report; items that should be included and level of details to be provided. The Commissioners

provided suggestions and comments, including a request to include a line item on non-commission generated revenue and gifts, grants, and donations.

Bylaws Committee*Secretary Smith*

- Nothing to report.

Audit Committee*Commissioner Simons(WI)*

- The committee will meet next week to select a firm to perform the annual audit. Once a selection is made the committee intends to seek approval at the May 2018 Commission meeting.

Personnel Committee*Commissioner McSorley (AZ)*

- Nothing to report.

Communications Committee*Vice Chair Shepard (WV)*

- The committee held its first meeting on February 7, 2018.
- The committee determined that a survey would be sent to the respective boards in Tennessee and Pennsylvania to determine the status of the delayed implementation and offer assistance.
- A survey will be developed and sent to non-member states to gauge interest in participation with the Compact and prospects for becoming member states.
- A policy regarding the Annual report has been developed and will be presented at the Commissioner meeting in May.
- A draft of the FY2017 Annual report was discussed.

Technology Committee*Secretary Smith*

- A "Renewals" tab has been added to the webpage. This will automate the renewal process. Another technology step forward.

Executive Director Update*Secretary Smith*

- Provided an update on the legislative progress in the states of Michigan, Maryland, Pennsylvania and Vermont.
- The contract with MS Dynamics/Rand Group have been signed and the implementation planning is moving forward.
- The contract with Altruic Advisors has been signed and an onboard meeting is scheduled for March 1st.

Executive Committee Tasks*Chairman Bowden (IA)*

- The survey that was sent to the member boards in the 20 states that are actively working as SPLs and/or issuing licenses are being complied. Initial results show some areas for additional training and opportunities to strengthen processes. The overall responses were encouraging.
- Consideration of the IMLCC copyrights and trademarks will need to be added to a future meeting for discussion.

New Business*Chairman Bowden (IA)*

No items

Public Comment*Chairman Bowden (IA)*

There were no public comments provided.

Adjournment*Chairman Bowden (IA)*

There being no further business, the meeting was adjourned at 3:50 PM EST.