

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION

# RULE ON INFORMATION PRACTICES

ADOPTED: DECEMBER 14, 2016

EFFECTIVE: DECEMBER 14, 2016

AMENDED: FEBRUARY 22, 2017; JUNE 27, 2017

AMENDMENT HISTORY (LIST WHEN AMENDED AND CITE SECTION NUMBER):

1. **Section 2.6, Federal criminal records check information was adopted by the Interstate Commission on February 22, 2017, in an emergency rule-making action pursuant to administrative rule Chapter 1.**
2. **Section 2.6, Federal criminal records check information, was adopted by the Interstate Commission on June 27, 2017, through the regular rule-making process pursuant to administrative rule Chapter 1.**

## CHAPTER 2 - Information Practices

### 2.1 Authority

This chapter is promulgated by the Interstate Commission pursuant to the Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the Interstate Commission.

### 2.2 Definitions

*"Coordinated information system"* means the database established and maintained by the Interstate Commission as set forth in the Compact.

*"Core data set"* means a set of information about an applicant for a letter of qualification for expedited licensure through the Compact or a set of information about a physician who is issued an expedited license through the Compact or renews an expedited license through the Compact. The core data set shall include:

- (1) Eligibility for expedited licensure through the Compact;
- (2) Full legal name;

- (3) Other name(s) used, previously or currently;
- (4) Gender;
- (5) Date of birth;
- (6) National Provider Identifier Number;
- (7) Social security number;
- (8) Address of record;
- (9) Telephone number of record;
- (10) E-mail address delegated by applicant to receive correspondence;
- (11) Medical degree conferred;
- (12) Medical school, including year of completion, and verification of accreditation;
- (13) Residency program, including year of completion, and verification of accreditation ;
- (14) Specialty board certification, including date of issue and expiration date, if any;
- (15) The license number, date of issue, and expiration date of the full, unrestricted medical license issued by state of principal license;
- (16) The license number, date of issue, and expiration date of the expedited license issued by a member state;
- (17) The license number, date of issue, and expiration date of the license renewed by a member state.

*"Expedited license"* means a full and unrestricted medical license promptly issued by a member state to an eligible applicant through the process set forth in the Compact and its administrative rules.

*"Letter of qualification"* means a notification issued by a state of principal license that expresses an applicant's eligibility or ineligibility for expedited licensure through the processes set forth in the Compact and its administrative rules.

### **2.3 Collection and dissemination of core data set**

- (1) The core data set is collected from the applicant by the state of principal license through the expedited licensure process set forth in administrative rule 5.5.
  - (a) The state of principal license shall submit an applicant's core data set to the Interstate Commission when the state of principal license issues a letter of qualification, verifying or denying the applicant's eligibility for expedited licensure through the compact.
  - (b) The Interstate Commission shall maintain an applicant's core data set in a coordinated information system established and maintained by the Interstate Commission.
  - (c) The Interstate Commission shall distribute an applicant's core data set to all member states that issue an expedited license to the applicant.
  - (d) The Interstate Commission shall make available to any member state the core data set of an applicant for a letter of qualification or a physician who is issued an expedited license through the Compact.
- (2) A member state, using a form provided by the Interstate Commission, shall collect, verify and provide to the Interstate Commission the following information for inclusion in the core data set for each physician who is issued an expedited license by the member state:
  - (a) The license number, date of issue, and expiration date of the full, unrestricted medical license issued by the member state.

#### **2.4 Maintenance of core data set**

- (1) The accuracy of information maintained in a core data set, to the extent it is possible to achieve accuracy through the expedited licensure process and licensure renewal process, shall be the responsibility of member states.
  - (a) A state of principal license or any member state shall verify and submit to the Interstate Commission an amendment to correct a core data set of an applicant for a letter of qualification or a physician who is issued an expedited license through the Compact. Upon receipt of information from a member state to correct data, the Interstate Commission shall disseminate a notice to all member states that a core data set has been amended.

## **2.5 Availability of information in coordinated information system**

- (1) The Interstate Commission is prohibited by the Compact from providing any and all licensure, complaint, disciplinary and investigatory information maintained in the coordinated information system, including a core data set, to any individual, entity or organization other than a member state board.

## **2.6 Federal criminal records check information**

- (1) Communication between a member board and the Interstate Commission and communication between member boards regarding verification of physician eligibility for licensure through the Compact shall not include any information received from the Federal Bureau of Investigation relating to a federal criminal records check performed by a member board under Public Law 92-544 pursuant to Section 1 of the Compact and rules 5.5(1)(c) and 5.5(2)(b) (2).