



Interstate Medical Licensure Compact

COMMUNICATIONS COMMITTEE

FEBRUARY 7, 2018

REPORT

The meeting was attended by Commissioner Marquand (MT), Commissioner Romano (IA), Commissioner Spangler (WV), Commissioner Terranova (ME), IMLCC Executive Director Smith and Chairwoman Shepard (WV). The agenda was presented with discussion as follows:

I. Review of July 21, 2017 Communications Committee Report to IMLCC:

II. Executive Committee Assignments:

- A) The Communications Committee has been assigned the task of two IMLCC surveys – 1) A survey to all IMLCC member boards asking if they are fully participating in the IMLCC licensing process and, if not, why and is there any way the Commission could provide support? Commissioner Spangler (WV) agreed to conduct that survey. 2) The second survey is to be sent to all states who are not currently members of the Compact. The survey should ask if they have plans to join, if so how soon will the legislation be introduced, passed, implemented? Commissioner Terranova (ME) agreed to conduct that survey.

Both surveys should be developed and sent out by February 16, 2018 with responses to be tabulated by end of March 2018.

- B) Preparation of the Annual Report has been assigned to the Communications Committee for the creation, production and distribution. A draft policy on the Annual Report was reviewed with the following recommendations:
- 1) Beginning in 2018, the Annual Report should be released no later than 90 days after the end of the fiscal year (July 1 through June 30). This allows the committee time to complete the 2017 report as soon as possible and begin working on the 2018 Annual Report for completion within the 90 day time frame of June 30, 2018.
 - 2) The Annual Report must include:
 - a) Reports of financial audits and any financial recommendations that may have been adopted by the IMLCC;
 - b) Budget information;
 - c) Summaries of policies, bylaws and rules amendments;
 - d) Statistical information on number of licenses issued, applications received and renewals completed;
 - e) Information on compliance actions through the IMLC;
 - f) Commission Membership Roster;
 - g) Committee Activities;
 - h) Executive Director Report to include presentations and public outreach.

Chair Shepard will draft an annual report to be presented to the Committee for review at their next meeting in April 2018.

III. Other Committee Business:

IMLCC Booth at FSMB Annual Meeting was discussed. The Commission had a booth at the 2017 FSMB Annual Meeting and entertained questions from member boards and non-member boards alike. The committee agreed it was important to have an individual presence for the IMLCC at the FSMB meeting. The Executive Director will meet with the Project Manager who was involved in the 2017 booth and provide a budget request at the next Executive Committee meeting.