

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
September 5, 2017**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:03 PM, EST via conference call and was called to order by Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with the following Executive Committee Members present.

Commissioner Thomas (MN)	-	Commission Chairman
Commissioner Bowden (IA)	-	Vice Chair and Chair of Bylaws/Rules
Commissioner Shepard (WV)	-	Secretary and Chair of Communications
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner Marquand (MT)	-	Immediate Past Commission Chair

Project Manager, Wanda Bowling; Legal Counsel, Rick Masters and Tyler Klatt (SD) also joined the call. Commissioner McSorley (AZ) asked to be excused.

Agenda:

The agenda was presented by Secretary Shepard (WV) for approval. On a motion by Commissioner Bohnenblust (WY) and second by Commissioner Bowden (IA), the agenda was unanimously approved by voice vote.

Minutes:

The minutes of the August 22, 2017 Executive Committee meeting were presented for approval by Secretary Shepard (WV). On a motion by Commissioner Bohnenblust (WY) and seconded by Commissioner Bowden (IA) the minutes were unanimously approved as presented.

Chair's Report:

The presentation for Jackson & Coker has been rescheduled for September 13, 2017. The IMLCC has been invited by the Health Committee of the National Governor's Association to discuss the Compact. Rick Masters and Jon Thomas, MD will be representing the Commission. On September 20, 2017, Chairman Thomas (MN) will provide testimony at a hearing of the Michigan House of Representative's Health Policy Committee in Lansing, MI, as they revisit the Compact legislation.

Committee Reports:

BUDGET COMMITTEE:

Chairman Thomas (MN) presented a financial report through the end of August 2017. Revenue was reported at \$145,396.40, however, an additional \$51,030.55 was received after the report was completed. Banking account balance as of today's meeting equals \$199,552.23. Reimbursement to the states for LOQ's and Licenses was reported at \$52,894.39.

The Project Manager is working on a ledger of income and expenses per licensee. That detailed report should be available to the Executive Committee within 1-2 weeks.

- AUDIT COMMITTEE:** Upon completion and receipt of the detailed ledger of entries from April 2017 to June 2017, an audit will be scheduled.
- BYLAWS COMMITTEE:** Two rules have been presented for the rulemaking process for Chapters 4 and 5. These were distributed with the meeting announcement to all Commissioners on September 1, 2017, and will be presented to the full Commission on September 13, 2017.
- COMMUNICATIONS COMMITTEE:** The committee has not met since the last Executive Committee meeting but continues to work on updating the FAQ's. The Chair will be deleting the "inaccurate" information found within the FAQ's on our website for clarity to the public. A full update will be forthcoming.
- PERSONNEL COMMITTEE:** Chairperson McSorley (AZ) was not present but Commissioner Marquand (MT) reported that a contract has been signed as of August 30, 2017, and the Secretary acknowledged receipt of the contract from Marschall Smith, Executive Director of the IMLCC. Mr. Smith was on the call and was welcomed by the committee. A face to face orientation meeting with Mr. Smith is being scheduled for early October with the Executive Committee.
- TECHNOLOGY COMMITTEE:** Chairman Bohnenblust, (WY) reported on the following:
- 1) The committee continues to review options for a data tool. Discussions have been occurring with CRM and a licensing software vendor.
 - 2) Update on the progress of the ledger information. Thanks to Wanda Bowling, Project Manager, for this tedious endeavor.
 - 3) Regularly scheduled training conference call for member states will be held September 20, 2017.
- SUB-COMMITTEE:** Vice Chair Bowden (IA) provided the committee's report on the inquiries made by the South Dakota Medical Board regarding Wisconsin's evaluation of an applicant's eligibility for licensure through the Compact. The Ad-Hoc Committee reported all questions were answered satisfactorily and appropriately. Chairman Bowden moved the acceptance of the report which was seconded by Commissioner Bohnenblust (WY). The report was approved by the Executive Committee through voice vote. The ad-hoc committee has discharged their task as requested and a motion was made by Commissioner Bohnenblust (WY) and seconded by Secretary Shepard (WV) for a letter with the committee's report be forwarded to the South Dakota Board by the Commission Chair. Motion passed by voice vote.
- EXECUTIVE COMMITTEE TASKS:**
- 1) Confirmation date/time will be forthcoming for the orientation meeting with the new Executive Director;
 - 2) The Chair will check with Kay Taylor to insure plans for the November Annual Meeting in Phoenix are in place.

Public Comments:

There were no public comments.

Adjournment:

With no further business to conduct, a motion for adjournment was made by Commissioner Bohnenblust (WY) and seconded by Secretary Shepard (WV) and the meeting adjourned at 3:53 PM EDT.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary

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