

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
August 8, 2017**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:02 PM, EST via conference call and was called to order by Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with the following Executive Committee Members present.

Commissioner Thomas (MN)	-	Commission Chairman
Commissioner Bowden (IA)	-	Vice Chair and Chair of Bylaws/Rules
Commissioner Shepard (WV)	-	Secretary and Chair of Communications
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner McSorley (AZ)	-	Chair of Personnel Committee
Commissioner Marquand (MT)	-	Immediate Past Chairman

Agenda:

The agenda was presented by Secretary Shepard (WV) for review. On a motion made by Commissioner Bohnenblust (WY) and seconded by Commissioner McSorley (AZ), the agenda was unanimously approved by voice vote.

Minutes:

The minutes of the July 25, 2017 Executive Committee meeting were presented for approval by Secretary Shepard (WV). The minutes were unanimously approved as presented by voice vote.

Chair's Report:

Chairman Thomas (MN) reported on his participation at the Federal Trade Commission's Economic Liberty Public Roundtable in Washington, D.C. A representative from the Nursing Compact was also a panelist. Chairman Thomas (MN) invited the Nursing Compact to speak to the IMLCC at our annual meeting in November 2017.

While in DC, Chairman Thomas (MN) made contact with Senator Amy Klobuchar (MN) regarding the FBI issues surrounding the Interstate Medical Licensure Compact Commission.

Chairman Thomas (MN) will be participating in a GoToMeeting with Jackson Coker tomorrow.

Committee Reports:

BUDGET COMMITTEE: The Treasurer position remains vacant. The former Treasurer has submitted documentation to the Chair who assured the committee that all information has been received but has not been organized. This has created a delay in proceeding with the 2017 audit.

BYLAWS COMMITTEE: Drafts for two potential rulemaking actions have been distributed and posted for comments through August 18, 2017. At that time, Bylaws and Rules Committee will review commissioner comments and propose a final draft at a called meeting of the full commission.

Interstate Medical Licensure Compact Commission
Executive Committee Meeting Minutes
August 8, 2017

That meeting has been scheduled for Wednesday, September 13, 2017, at 1:00 PM EDT to consider initiating the rulemaking process as recommended by the Bylaws and Rules Committee. The final draft rules will be distributed to all commissioners by September 3, 2017.

**COMMUNICATIONS
COMMITTEE:**

The Chair has been working with the Project Manager is updating all information on the IMLCC.org website. Committee members are working on updating FAQ's and the Fact Sheet for the website.

**PERSONNEL
COMMITTEE:**

Chairperson McSorley (AZ) reported that the first contract draft has been written for the Executive Director, Marschall Smith. It will be submitted to Rick Masters, Commission Counsel, for review as well as Eric Fish, FSMB, for review based on HRSA contractual requirements.

TECHNOLOGY COMMITTEE: Chairman Bohnenblust, (WY) reported on the following:

- 1) Review underway for resource tools to assist in data management for the Commission. A meeting has been set for August 14, 2017, to discuss those resources.
- 2) The committee continues to look at possible contractual relationships with accounting resources. This has become a greater priority in light of the Treasurer vacancy. Information has been received on an accounting module from DocuSign.

The committee recommended extending the contract with Wanda Bowling, Project Manager, for an additional three months. On a motion by Secretary Shepard (WV) and seconded by Commissioner McSorley (AZ), the motion carried unanimously by voice vote.

SUB-COMMITTEE:

Commissioner Bohnenblust provided an update on discussions held and planned with Wisconsin and their vetting procedures. Results of a conference call with representatives of the Wisconsin Board and the Sub-Committee may project a need for changes in rules/policies or a guidance document to improve performance and compliance of all Compact member states.

Public Comments:

There were no public comments.

Adjournment:

As all business had been completed, Chairman Thomas (MN) declared the meeting adjourned at 3:32 PM EDT.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary