

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
June 13, 2017**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:03 PM, EST via conference call and was called to order by Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with all Executive Committee Members present except Commissioner Marquand (MT) and Commissioner McSorley (AZ).

Commissioner Thomas (MN)	-	Commission Chairman
Commissioner Zachariah (IL)	-	Commission Treasurer
Commissioner Bowden (IA)	-	Vice Chair and Chair of Bylaws/Rules
Commissioner Shepard (WV)	-	Secretary and Chair of Communications
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee

Agenda:

The agenda was presented by Secretary Shepard (WV) who moved their approval. Seconded by Treasurer Zachariah (IL) the agenda was approved as presented.

Minutes:

The minutes of the May 30, 2017 Executive Committee meeting were presented for review by Secretary Shepard (WV). On a motion from Commissioner Bohnenblust (WY) and seconded by Treasurer Zachariah (IL) the minutes were approved as presented.

Committee Reports:

BUDGET COMMITTEE:

Treasurer Zachariah (IL) reported a total of \$111,332.75 in the IMLCC treasury. A payment of \$2,000 was made to Nevada upon receipt of their invoice for processed applications and LOQ's. Commissioner Zachariah (IL) reported that he is working on a memo to be distributed to member boards explaining the Commission-approved payment process to member boards upon receipt of invoice.

BYLAWS/RULES

Chairman Bowden (IA) reported that public hearings have been scheduled and noticed for the presentation of proposed rule changes for Sections 2.6 and 5.5(2)"b" to incorporate the emergency rule approved in February 2017. The first public comment conference call has been scheduled for June 23, 2017, 12:00 PM EDT and will use the teleconference number (866) 685-1580 and the Access Code 971-913-4151. The second public hearing will be scheduled at 12:00 PM EDT on June 27, 2017 during the meeting of the full Commission. The teleconference number for that hearing is (646) 749-3122 with an Access Code of 427-296-973. A reminder of the call-in information will be sent to all commission members, interested parties and constituents and placed on the IMLCC.org website.

COMMUNICATIONS COMMITTEE: Chairperson Shepard (WV), reported that Commissioner Marquand (MT) will be assisting in preparation of the Briefing Books for the June 27th meeting of the IMLCC. Chairwoman Shepard (WV) has been responding and screening questions on InquiryIMLCC.net.

AUDIT COMMITTEE: Committee will meet in near future to contract with an auditor for the 2017 audit.

PERSONNEL COMMITTEE: In the absence of the Chair, no report was presented.

TECHNOLOGY COMMITTEE: Chairman Bohnenblust, (WY) reported that development of the renewal application routing process has been feverishly moving forward. Since Nevada is the first member state that has a renewal requirement, they will be participating in the beta test. The committee continues to review the PayPal system and whether it is the best system to match our needs.

SUB-COMMITTEE: Commissioner Bowden (IA) presented two advisory opinion drafts written by the committee and reviewed by Rick Masters to provide guidance on two member state issues:

- 1) Graduate Medical Education Requirements
- 2) Determination on State of Principal License

There was much discussion on the purpose of the advisory opinions and why they were needed as the Compact language is very direct on these issues. Commissioner Bowden (IA) explained that the Advisory Opinions are for the guidance of member boards in hopes of answering some of those questions posed to licensing staff. As the member boards continue to process applications, some questions raised may require rule changes. It is a method of education for member boards while reviewing our current processes to insure clarity of understanding by all.

On a motion by Treasurer Zachariah (IL) and seconded by Commissioner Bohnenblust (WY) Advisory Opinion No. 01-2017 was approved unanimously as an official opinion.

On a motion by Secretary Shepard (WV) and seconded by Vice-Chair Bowden (IA) Advisory Opinion No. 02-2017 was approved by a 3-1 voice vote in the affirmative.

Executive Committee Tasks: The Chair reported that he is working on the agenda for the June 27th meeting of the Commission and will get the agenda to the Communications Committee for the Briefing Books.

Chairman Thomas also reported that a treatise, in response to the FBI's concerns over criminal background checks, has been written and forwarded to Christopher B. Chaney, Esquire, Unit Chief of the Criminal Justice Information Law Unit of the FBI. A copy of the June 12, 2017 letter will be distributed to Commission members.

Public Comments:

There were no public comments.

Adjournment:

The Chair declared the meeting adjourned at 4:00 PM EDT.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary