Pursuant to the authority of Sections 5 and 6 of the Interstate Medical Licensure Compact, the Interstate Medical Licensure Compact Commission (IMLC Commission) hereby proposes to adopt administrative rule Chapter 3, “Fees.”

The purpose of Chapter 3 is to establish service fees for the expedited licensure process through the IMLC Commission and to defines the collection and disbursement of the service fees and fees for licenses issued through the Interstate Medical Licensure Compact.

The IMLC Commission approved this notice of intended action during a teleconference meeting on November 7, 2016. The IMLC Commission will consider the rule for adoption at a teleconference meeting on December 14, 2016.

Any interested person may present written comments on the proposed rule not later than 5 p.m. Eastern Standard Time on November 28, 2016. Such written materials should be sent to Mark Bowden, Interstate Medical Licensure Compact Commission, Bylaws and Rules Committee, In Care Of: Iowa Board of Medicine, 400 SW Eighth Street, Suite C, Des Moines, IA 50309-4689 or by e-mail to mark.bowden@iowa.gov or by telefax at (515) 242-5908.

A public hearing will be held via teleconference at noon Eastern Standard Time (11 a.m. Central, 10 a.m. Mountain, 9 a.m. Pacific) on November 28, 2016. The teleconference number is (866) 685-1580 and the Code is 971-913-4151. Persons planning to speak at this teleconference should notify Mark Bowden at (515) 242-3268 or mark.bowden@iowa.gov by November 23, 2016.

The following rule is proposed for adoption:
3.0 Fees.

3.1 Authority. This chapter is promulgated by the Interstate Commission pursuant to the Interstate Medical Licensure Compact. This rule shall become effective upon adoption by the Interstate Commission.

3.2 Definitions

“Letter of qualification” means a notification issued by a state of principal license that expresses an applicant’s eligibility or ineligibility for expedited licensure through the process set forth in the Compact.

“License fee” means the fee a member board establishes for an expedited license issued through the Compact.

“Service fee” means fees that may be assessed by the Interstate Commission, or the state of principal license, or both, to handle and process an application for a letter of qualification, or the issuance of an expedited license through the Compact, or both. A service fee is not a license fee.

3.3 Delegation of collection and disbursement of fees

3.3(1) Member states are deemed to have delegated and assigned to the Interstate Commission the following responsibilities in collection and disbursement of service fees and licensure fees paid by applicants seeking expedited licensure through the compact:

a. The Interstate Commission shall provide and administer a process to collect service fees and licensure fees from the applicant and remit these fees to the member boards and the Interstate Commission.
b. Service fees and licensure fees collected by the Interstate Commission shall be disbursed to member boards no less frequently than once every 30 days.

### 3.4 Letter of qualification service fee

**3.4(1)** A non-refundable service fee of $700.00 for an application for a letter of qualification shall be paid by the applicant at the time the application is submitted to the Interstate Commission.

a. Payment shall be made by electronic means to the Interstate Commission.

b. The Interstate Commission shall remit $300.00 of this service fee to the applicant’s state of principal license.

c. The Interstate Commission shall remit $400.00 of this service fee to the Interstate Commission’s general fund.

**3.4(2)** A non-refundable service fee of $100.00 shall be assessed to the applicant each time the letter of qualification is disseminated to one or more member states after the initial dissemination of the letter for expedited license(s) in member states.

a. Payment shall be made by electronic means to the Interstate Commission. 100 percent of this service fee shall be deposited in the Interstate Commission’s general fund.

### 3.5 Licensure fee

**3.5(1)** An applicant who is qualified for expedited licensure through the Compact shall pay to the Interstate Commission a non-refundable licensure fee for each expedited license issued through the Compact to the applicant by a member board.
a. The member board shall establish the fee for an expedited license.

b. The Interstate Commission shall remit to the member board no less frequently than once every 30 days 100 percent of the licensure fee collected by the Interstate Commission for an expedited license issued through the Compact by that member board.

3.6 Insufficient funds; failed payments

3.6(1) A non-refundable service fee of $100.00 shall be imposed on an individual who submits a payment to the Interstate Commission for service or application fees without sufficient funds in the payer's account. 100 percent of the fee shall be deposited in the Interstate Commission’s general fund to cover costs incurred in attempting to process failed payment transaction(s).