

INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
Executive Committee Meeting
February 25, 2016

The Executive Committee of the Interstate Medical Licensure Compact Commission met for the first time at 11:30 a.m. EST, 10:30 CST, 9:30 MST, 8:30 PST. This was a conference call meeting.

Chairperson Marquand called the meeting to order and Secretary Shepard took roll.
Members present: Chairperson Marquand, Vice-Chairperson Thomas, Secretary Shepard, Treasurer Zachariah, Communications Committee Chair Hansen, Bylaws/Rules Committee Chair Bowden, and Technology Committee Chair Bohnenblust.

No member was absent.

Also present: Commissioner Martinez from Minnesota. Kay Taylor of Federation of State Medical Boards, Colmon Elridge of Council of State Governments

The agenda was acknowledged (no motion) and there were no minutes to review. The meeting proceeded.

Commissioner Marquand asked for an update on meeting plans for the March 31/April 1 meeting to be held in Saint Paul MN. Commissioner Martinez and Ms. Taylor provided information on the meeting location, hotel arrangements and other logistics for that meeting. Mr. Elridge also reported on CSG's readiness to prepare a meeting notice and briefing book for the meeting.

Chairperson Marquand called on each Committee Chair to provide an update on activity and what would be presented in the respective Committee reports at the Commission meeting on March 31/April 1.

Budget Committee: Treasurer Zachariah reported that no bank account has been created yet. Questions remain about the Commission's status as an organization, namely whether it should seek 501(c)3 tax status. Mr. Elridge was asked to prepare a presentation on this topic for the March 31/April 1 meeting.

Funding Committee: Vice-Chair Thomas reported that the Committee has approved seeking a grant from the FSMB Foundation to finance a pilot project, possibly in conjunction with a university or management organization. The Committee has yet to determine what assets are needed and where they might be directed. Vice-Chair Thomas noted that the Technology Committee, on which he also serves, will meet at FSMB headquarters in Euless TX next week (March 1.)

Personnel Committee: Chairperson Marquand reported that the Personnel Committee has met twice since the December IMLCC meeting. It requested more information from Council of State Governments about its ability to perform administrative tasks for the Commission without the need for a public procurement process. That information then was reviewed and will be presented to the Commission on March 31/April 1.

Bylaws and Rules Committee: Committee Chair Bowden reported that the Committee will forward to the Commission a "rule on rulemaking," a "policy on policies," a "conflict of interest policy" and information on Parliamentary procedures. The first three will be action items, the last will be informational only.

Technology Committee: Committee Chair Bohnenblust reported that the Committee would meet in Euless TX at FSMB headquarters on March 1 to discuss technology needs with FSMB staff. Following that meeting, the Committee intends to recommend the following to the Commission: proposed rules

regarding “core data” to be collected by the Commission, a concept for information flow among states and the Commission, and a proposal for a “pilot project” that would require only paper documents.

Communications Committee: Committee Chair Hansen reported that Secretary Shepard has agreed to work on an “orientation handbook” for new Commissioners. The Committee also has discussed the need for a Commission website and will recommend the Commission embark on that effort. She also reported on an inquiry from Tom Ryan of the Wisconsin Medical Board that includes several questions best answered by the Commission. In addition, Chairperson Marquand will speak to the National Association of Locum Tenens Organizations and National Association of Physician Recruiters on March 1 in Kissimmee FL. That appearance has been authorized by the Commission.

Chairperson Marquand acknowledged each Committee’s anticipated agenda items for the March 31/April 1 meeting and stated his intention to work with Mr. Elridge on the agenda and meeting notice.

Chairperson Marquand noted that he has been answering time-sensitive requests on behalf of the Commission and will continue to do so.

The meeting adjourned at approximately 12:00 (noon) EST.

Respectfully submitted,

Ian Marquand,
Chairman