

**INTERSTATE MEDICAL LICENSURE COMPACT COMMISSION
EXECUTIVE COMMITTEE
Conference Call
February 21, 2017**

The Executive Committee of the Interstate Medical Licensure Compact Commission convened at 3:05 PM, EST via conference call and was called to order by Chairman Jon Thomas (MN).

Roll Call was completed by Secretary Shepard (WV) with four of seven Executive Committee Members present.

Commissioner Thomas (MN)	-	Commission Chairman
Commissioner Shepard (WV)	-	Commission Secretary
		Chair of Communications
Commissioner Bohnenblust (WY)	-	Chair of Technology Committee
Commissioner McSorley (AZ)	-	Chair of Personnel
Commissioner Marquand (MT)	-	Past Commission Chair

Also identified on the conference call were Wanda Bowling, Project Manager, Rick Masters and Commissioner Spangler (WV).

Agenda:

The agenda was presented and approved.

Minutes:

The minutes of the February 7, 2017, conference call were previously forwarded to committee members for review and moved for approval by Secretary Shepard (WV). Seconded by Commissioner Bohnenblust (WY), the minutes were unanimously approved by voice vote.

Committee Reports:

BUDGET COMMITTEE: Treasurer Zachariah had nothing to report.

BYLAWS/RULES Chairman Bowden (IA) reported a revision to the Chapter 5 rule for license renewal process. The notice of pending expiration of a Letter of Qualification should be sent to the physician by the SMB, not the IMLCC.

COMMUNICATIONS COMMITTEE: The Logo, Communications Plan and new IMLCC.org website information will be shared with the Commission at the Conference Call meeting tomorrow as approved by the Executive Committee. The Communications Chairperson has been requested to present a program on the IMLCC at the March 31, 2017 meeting of the West Virginia Academy of Family Physicians. That presentation was approved using talking points and frequently asked questions already developed by the Commission.

With the annual FSMB meeting being held in Fort Worth, TX in April, the committee felt this was a good time to share information on the progress of the Commission and educate people on the new website and process for application. The Project Manager and Communications Chair will work on an exhibit for the IMLCC.

Public Comments:

There were no public comments.

Adjournment:

The Chair declared the meeting adjourned at 3:40 PM, EST.

Respectfully submitted,

Diana Shepard, CMBE
Commission Secretary